**Event & Programme Partnership Form**

Name of organisation: Click here to enter text.

Date: Click here to enter a date.

Contact person: Click here to enter text.

E-mail: Click here to enter text.

Telephone number: Click here to enter text.

Organisation Address: Click here to enter text.

Please briefly tell us about your organisation, including your main areas of work.

Click here to enter text.

Please outline your event proposal. If possible, please include details of proposed speakers and stakeholders, style of event (i.e. roundtable, panel discussion, briefing, etc) and expected audience.

Click here to enter text.

What is the objective of your proposed event?

Click here to enter text.

When would you like the event to take place?

Click here to enter text.

Do you have a budget for the event (i.e. to cover travel costs for speakers, admin costs, catering costs)? If so, what is it? (Please note that as a charity, we must prioritise events that have a budget in place.)

Click here to enter text.

Are you currently a strategic partner or member of the [Royal African Society](http://www.royalafricansociety.org/) (charity number 1062764)? Choose an item.

**Please send your completed form to Hoda Dahir, Corporate and Public Events Manager, at ras\_events@soas.ac.uk**